



# CONSERVATORS OF THE RIVER CAM

*Navigation authority for the River Cam, between Cambridge and Bottisham Lock*

## TO ALL CONSERVATORS, OBSERVERS AND MEMBERS OF THE PUBLIC

**NOTICE IS HEREBY GIVEN** that a meeting of the CONSERVATORS OF THE RIVER CAM will take place on **THURSDAY 26<sup>TH</sup> JANUARY 2023 at The Guildhall, Cambridge, at 10.00am.** MEMBERS OF THE PUBLIC WHO ARE NOT APPOINTED OBSERVERS AND WISH TO ATTEND SHOULD CONTACT [info@camconservators.org.uk](mailto:info@camconservators.org.uk).

This meeting will be to consider the following:-

**The Clerk to the Conservators will lead the meeting until a Chair has been voted for, upon which time the appointed person will take the chair.**

### **1. Welcome and apologies received.**

### **2. Appointments:**

- 2.1 Welcome to newly appointed Conservators  
Appointments from the Environment Agency (EA) and Cambridgeshire County Council (CCC)
  - Mr Simon Judge (New appointment EA)
  - Mr Paul Separovic (Temporary reappointment by the EA)
  - Cllr Anna Bradnam (Reappointment by CCC)
- 2.2 Election and Appointment of Chairman (Statutory role from appointment at the January quarterly meeting of Conservators to the 31<sup>st</sup> December of the same year)
- 2.3 Election and Appointment of Deputy Chairman (Non statutory role from the January quarterly meeting to the following January quarterly meeting)
- 2.4 Farewell to Conservators
  - Mr A C Brown (Environment Agency)
- 2.5 Appointment of Committees:
  - 2.5.1 General Purposes Committee
  - 2.5.2 Regulatory Committee
- 2.6 Appointment of Observers
- 2.7 Consultancy Contract – Mr A C Brown - For Ratification

### **3. Delegation of Powers**

- 3.1 Consideration and Adoption of Delegation of Powers
- 3.2** Consideration and Adoption of Terms of Reference for Committees

### **4. Minutes of the Board meeting on 27<sup>th</sup> October 2022**

### **5. Matters arising (not otherwise on the agenda)**

## **6. Regulatory Committee Report & Recommendations**

### **6.1 Regulatory Committee Report:**

- 6.1.1 2023/24 Registration Matters
- 6.1.2 2023/24 Conditions of Registration
- 6.1.3 2023/24 Anglian Pass Fees
- 6.1.4 2023/24 Block Licences
- 6.1.5 Events Policy, Guidance Notes and 2023/24 Fee Schedule
- 6.1.6 Other Items

### **6.2 Regulatory Committee Recommendation for Decision by Conservators:**

- 6.2.1 2023/24 Anglian Pass Fees
- 6.2.2 2023/24 Conditions of Registration
- 6.3.2 2023/24 Change in registration categories and fees relating thereto
- 6.3.3 Events Policy, Guidance Notes and 2023/24 Fee Schedule

## **7. General Purposes Report & Recommendations**

### **7.1 General Purposes Committee Report**

- 7.1.1 2021/22 Audit – Year End Accounts
- 7.1.2 2023/24 Vessel Licence Fees
- 7.1.3 2023/24 Budget Proposals
- 7.1.4 2023/24 Capital Expenditure Proposal
- 7.1.5 2022/23 Financial Report
- 7.1.6 Baits Bite Property Update
- 7.1.7 Pension Cessation Update
- 7.1.8 Legal expenses regarding the Cambridge Waste Water Treatment Plant Relocation (CWWTPR)
- 7.1.9 Conservators House Building Proposals
- 7.1.10 Jesus Lock Survey
- 7.1.11 Halingway/Towpath – Cambridgeshire County Council Communications
- 7.1.12 Other Items

### **7.2 General Purposes Committee Recommendation for Decision by Conservators:**

- 7.2.1 2021/22 Audit - Year End Accounts
- 7.2.2 2023/24 Vessel licence fees
- 7.2.3 2023/24 Budget & Other (non vessel licence) Fee Increase
- 7.2.4 2023/24 Capital Expenditure budget
- 7.2.5 Legal expenses regarding the Cambridgeshire Waste Water Treatment Plant Relocation (CWWTPR)
- 7.2.6 Conservators House Building Proposals

## **8. Officer Reports**

### **8.1 Chief Executive Officer - Review**

### **8.2 River Patrol Officer Report – Health & Safety, Licensing**

## **9 Dates of future meetings for 2023:**

16<sup>th</sup> February 2023, (Extraordinary Meeting re Business Plan), The Guildhall, Cambridge  
27<sup>th</sup> April 2023, The Guildhall, Cambridge.  
27<sup>th</sup> July 2023, The Guildhall, Cambridge  
26<sup>th</sup> October 2023, The Guildhall, Cambridge

## **10 Any Other Business**

### **10.1 A Conservators Day – “Getting to know you” & Training,**

#### **Index of Papers attached:**

- **Agenda item 2.6 – Appointment of Observers**
- **Agenda item 2.7 – Consultancy Contract**
- **Agenda item 3 – Delegation of Powers**
- **Agenda Item 4 – Minutes from Quarterly Meeting 28<sup>th</sup> October 2022**
- **Agenda Item**