CONSERVATORS OF THE RIVER CAM

Navigation authority for the River Cam, between Cambridge and Bottisham Lock

<u>TO ALL CONSERVATORS AND OBSERVERS</u>

NOTICE IS HEREBY GIVEN that a meeting of the CONSERVATORS OF THE RIVER CAM will take place on **THURSDAY 29TH OCTOBER 2020** on Microsoft Teams Meetings arranged online due to restrictions surrounding COVID-19, at **9.30am** to consider the following: -

1. **Welcome and apologies received.**
   1.1   Welcome of new Observer Jane Murphy representing the Cambridge Canoe Club.

2. **Minutes of the Board meeting on 28th January 2020**

3. **Matters arising (not otherwise on the agenda)**

4. **Matters for Decision**

   4.1   2019/20 Audit including Letter of Representation to be agreed and signed
   4.2   Ratification of Executive Decisions made between 28/01/20 and 29/10/20 by the Chair in consultation with the Regulatory Committee and the General Purposes Committee:
   - a) Budget (agreed 11/03/2020) approval – (See Paper) superseded by item 4.2(e).
   - b) Berky repairs – Oral Report
   - c) Capital Investment/appointment of independent Financial Advisor – Oral Report by Mr C Brown/Prof. K Richards
   - d) Security Fencing at Clayhithe – Oral Report
   - e) Changes in Licence Fees for Commercial Vessels – Oral Report by Mr C Brown.

   4.3   Commercial Punt Code of Practice

5. **Reports**

   5.1   Finance & Registration
   5.2   Appointment of Business Planning Working Group
   5.3   Interchange Agreement
   5.4   Section 15 Update – Oral Report

6. **Dates of future meetings (on Microsoft Teams until further notice)**

28 January 2021

29 April 2021
29 July 2021
28 October 2021

7. Any Other Business

8. Closed Session - Conservators only

List of attached documents:

- Agenda item 2 : Minutes of the Quarterly Board meeting held on 28th January 2020
- Agenda item 4.2a : 2020/21 Budget
- Agenda item 4.3 : Commercial Punt Code of practice
- Agenda item 4.1 : CotRC Letter of Representation
- Agenda item 5.1 : Finance and Registration report
- FY20 Draft Accounts v2
- FY20 Draft Audit Matters v3