



CONSERVATORS OF THE RIVER CAM EVENTS – TERMS AND CONDITIONS

EVENT TERMS & CONDITIONS

When making a booking for an event on the River Cam, between Bottisham Lock and the Mill Pool, the following Terms and Conditions apply.

Please note that bookings are on a first come first serve basis and Conservancy consent is required prior to holding an event.

The Cam Conservancy seek to strike a balance between the needs of all the river users, riverside landowners and residents.

For an event to be recognised by the Conservancy it is required that:

- a) Event organisers complete, sign and return an Event Application Form available from the office at least 6 weeks prior to any proposed event. The form can be completed and returned by post to: **Clayhithe Office, Clayhithe Road, Horningsea, Cambridge CB25 9JB.**
- b) Event Fees are fully paid 6 weeks prior to the event taking place (an invoice will be forwarded on receipt of the application).
Should an event be cancelled 48 hours prior to its scheduled start it will be refunded less an administration fee which will be a minimum of £25. Should an event be cancelled less than 48 hours prior to its scheduled start or retrospectively, no refund can be claimed. Should the event application be rejected a full refund will be reimbursed to the applicant.
- c) Event organisers will report all incidents associated with the event to the River Manager, either by email or via the website incident report which can be found at <http://www.camconservancy.org/incident>
- d) Event organisers acknowledge that the river remains open during events and safe passage must be provided at regular intervals during the event. A phone number should be available for other navigation users during the events to confirm times.
- e) Event organisers must provide advisory notices to be displayed at Baits Bite Lock and Jesus Lock to notify other river users of events taking place.
- f) Event organisers should be aware that event fees *do not* provide an undertaking by the Conservators to provide services to event organisers.

It should be noted that all vessels on the River Cam must be validly registered.